



CITY OF SAINT PAUL

ALASKA

UTILITY DISCONNECT NOTICE

[Publish Date]

[Company]

[Company Address]

CUSTOMER NAME	[Company]
ACCOUNT NUMBER	
SERVICE ADDRESS	[Company Address]
TOTAL AMOUNT DUE	[\$[Category]]

Dear Valued Customer,

The City of Saint Paul (City) records indicate that you have not responded to previous requests for payment. As shown above, there is a total amount due of \$[Category]

According to the City of Saint Paul Code of Ordinance 13.05.090 Billing, collection, and delinquent accounts, **to avoid disconnection of the service, you must pay the total amount above in full within by [Publish Date]**. Additionally, a fee of \$25.00 for disconnection and a fee of \$25.00 for reconnection will be applied to your account and must be paid in full before reconnection.

To avoid disconnection, please contact the City immediately at 907-600-4353.

If service is disconnected, the service will not be restored until the total account balance, and fees are paid. Acceptable forms of payment include: check (from customers in good standing), cash, money order, debit/credit card (payment by debit/credit card will result in additional processing fees). If you are unable to pay the full amount, the City may consider entering into a Utility Payment Agreement with you.

Sincerely,
City of Saint Paul